

SECTION 3C: EXECUTIVE COMMITTEE AND ADVISORY COMMITTEE TERMS OF REFERENCE

AREA COMMITTEES

Within each Committee's area:

(Council functions)

1. *to make Elected Member¹ appointments² to Outside Bodies as determined by the Member Management Committee;*
2. *to advise or make representations to the Council or the Executive Board³ on all matters affecting community interests;⁴*
3. *to consider and respond to consultations on planning briefs and frameworks and on major development proposals affecting the Committee's area;⁵*
4. *to consider proposals referred to the Committee by the Council or the Executive Board⁶ and to report back the Committee's views to the referring body;⁷*
5. *to receive and hear deputations; and*
6. *to consider the performance, targeting, frequency and co-ordination of services and make recommendations to the Executive Board as appropriate⁸;*

(Executive functions)⁹

7. *to promote and improve the economic, social and environmental well-being of the Committee's area¹⁰; and*
8. *to exercise Area Functions;¹¹*

¹ Including the appointment of a suitable nominee as set out in the Appointments to Outside Bodies Procedure Rules

² In accordance with the Appointments to Outside Bodies Procedure Rules in Part 4 of the Constitution.

³ Or to any committee appointed by the Council or the Executive

⁴ This is an advisory function under Section 102(4) Local Government Act 1972.

⁵ This is an advisory function under Section 102(4) Local Government Act 1972.

⁶ Or to any committee appointed by the Council or the Executive

⁷ This is an advisory function under Section 102(4) Local Government Act 1972.

⁸ This is an advisory function under Section 102(4) Local Government Act 1972.

⁹ All executive functions will be exercisable concurrently with the Executive Board.

¹⁰ In furtherance of, and subject to the limitations set out in the Well-being Schedule detailed in Part 3 Section 3D of the Constitution as determined from time to time by the Executive Board.

¹¹ As determined from time to time by the Executive Board and in furtherance of, and subject to the limitations set out in the Area Function Schedule(s) detailed in Part 3 Section 3D of the Constitution and the Area Committee Procedure Rules in Part 4 of the Constitution.

ACCESS TO INFORMATION APPEALS COMMITTEE

To determine appeals under the Access to Information Procedure Rules

ADVISORY COMMITTEE TO THE EXECUTIVE

DEVELOPMENT PLAN PANEL

An advisory committee¹² authorised to make recommendations regarding:

1. the Local Authority's Unitary Development Plan; and
2. the Local Development Framework

In particular

To advise the Council in relation to functions which are¹³

- *specified as being non executive functions or*
- *being local choice functions, are reserved to the Council; and*

To advise the Executive in relation to functions which are²²

- specified as being executive functions; or
- being local choice functions, are not reserved to the Council; or
- are functions which are not specified as being either non executive functions or local choice functions and by default are executive functions.

¹² Appointed by the Council in accordance with Section 102 (4) of the Local Government Act 1972.

¹³ In accordance with the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 as from time to time amended.